

Harden Parish Council



Clerk: Ken Eastwood, Harden Parish Council, c/o 8 West Drive, Oxenhope. BD22 9LJ
clerk@hardenparishcouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the monthly meeting of Harden Parish Council, to be held on **Thursday 11th August 2016** at 7.15pm in Harden Memorial Hall.

A handwritten signature in blue ink that reads "Ken Eastwood".

Clerk to the Parish Council

6th August, 2016

AGENDA

1. Apologies for Absence

To note any apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To agree and sign the minutes of the Parish Council monthly meeting held on 14th July, 2016.
- b) To note the June Outstanding Issues Report (information only, see Appendix 1).

4. Planning Applications

To formulate observations relating to the following planning applications:
16/05519/HOU - Single storey rear extension and alterations to existing front porch at Pepper Hill Farm, Ryecroft Road, Harden
16/05689/FUL - Installation of Polytunnel - Land North East of 20 Park View Terrace, Moor Edge, High Side, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

5. Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

6. Exchange of Information

To consider any concerns which may have been passed to the Parish Council by residents.

7. Parish Council Vacancy

To consider any applications from eligible persons wishing to be considered for co-option to the Parish Council.

8. Rural Community Defibrillators

To discuss the proposals and updates from Heartsafe Communities and to decide whether or not to purchase a defibrillator for use in Harden.

9. Horticulture

To receive an update on horticulture in the village.

10. War Memorial

To receive an update on the War Memorial renovation project.

11. WI Bench

To discuss options with regard to replacement of the bench on Glenn View and authorise related expenditure.

12. Transport Strategy Consultation

To consider formulation of a Parish Council response to the West Yorkshire Combined Authority Transport Strategy consultation (see <http://www.westyorks-ca.gov.uk/ytys/>).

13. External Audit

To review and approve a response to the External Auditor with regard to explanation of significant variances between expenditure in the 2014/15 and 2015/16 financial years.

14. Correspondence (see Appendix 2)

To receive the following previously circulated correspondence and to formulate a response, if appropriate: -

- a) E-mail from Shipley Area Neighbourhood Forums re. Community Chest.
- b) E-mail from YLCA re. annual conference.
- c) E-mail from Angus McVarish, for and on behalf of PKF Littlejohn LLP re. external audit and explanation of variances.
- d) E-mail from Mel Smith, Bradford MDC, re. Harden War Memorial.

15. Financial Matters

a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Bradford MDC	100419	£870.14	Salary payment
Ken Eastwood	100420	£22.45	Polldaddy subscription
NALC	100421	£17.00	LCR Magazine Subscription renewal
Ken Eastwood	100422	£4.50	Mileage

b) To note the following trial balances: -

HARDEN PARISH COUNCIL - July 2016			
Item	Budget 2016/17	Expenditure to date (net)	Budget Remaining
Clerk's salary and related expenses	4,600	1,793.27	2,806.73
Subscriptions	500	720	-220
Insurance	500	39.15	460.85
Audits	200	83.50	116.50
Newsletter	650	257.50	392.50
Website	300	180.00	120
Parish Plan	1,000	21.18	978.82
Training	400	99	301
Repairs	300	16.67	283.33
Stationery/telephone	200	136.85	63.15
PC equipment	600	619.58	-19.58
Small grants	1,000	500	500
War memorial	1,000	0	1,000
Horticulture	2,500	126	2,374
Christmas event	200	0	200
Playground cleaning	200	0	200
S137	0.00	62.57	-62.57
Other (Christmas lights)	0.00	2,501.80	-2,501.80
	14,150.00	7,157.07	6,992.93

c) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2016	17,253.71	
Add: income to date	12,620.48	
Less: expenditure to date	(7,860.86)	(incl. VAT)
Total:		22,013.33

Bank account balances, 1 August 2016

Community Account	12,088.18	
Business Account	10,163.89	
Less: unpresented cheques		
100329	(1.28)	
100371	(5.46)	
100401	(24)	
100411	(175)	
100415	(33)	
Add: unbanked cash	0	
Total:		22,013.33

16. Minor Items and Items for Next Agenda

To note minor items and to note items for the next agenda.

17. Next Meeting

To confirm the next meeting as 8th September 2016 at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME